

**Disclosure for the Collection, Processing and
Use of Personal Data by the
Department of Civil Engineering
National Cheng Kung University
2019 Short Film Competition and Related Activities**

**參加國立成功大學「2019 微電影徵件活動」及相關活動
蒐集、處理及利用個人資料告知事項**

國立成功大學土木工程學系（以下簡稱「本系」）為蒐集、處理、利用個人資料，依個人資料保護法之規定，以本聲明及同意書向您行書面告知並徵求您同意。

當您於頁末簽名處簽署本同意書時，表示您已閱讀、瞭解並同意接受本同意書之所有內容。

According to the Personal Data Protection Act, Department of Civil Engineering of National Cheng Kung University (hereinafter as "Department") issues its statement of personal data protection and collection agreement to notify you of your responsibilities and rights and solicit your consent to the collection, processing and use of your personal data by the Department.

Your signature below indicates that you have read, understood and accepted the contents set forth in this agreement

一、基本資料之蒐集、更新及保管

(一) 本系係依據中華民國「個人資料保護法」與相關法令之規範，蒐集、處理及利用您的個人資料。

(二) 請提供您本人正確、最新及完整的個人資料。

(三) 本系因執行業務所蒐集您的個人資料包括表單內所需欄位等。

(四) 若您的個人資料有任何異動，請主動向本校申請更正，使其保持正確、最新及完整。

(五) 若您提供錯誤、不實、過時或不完整或具誤導性的資料，您將可能損失相關權益。

(六) 您可依中華民國「個人資料保護法」，就您的個人資料行使以下權利：

1. 查詢或請求閱覽。
2. 請求製給複製本。
3. 請求補充或更正。
4. 請求停止蒐集、處理或利用。
5. 請求刪除。

但本系因執行職務或業務所必需者，得拒絕您上述之請求。且因您行使上述權利，而導致權益受損時，本系將不負相關賠償責任。

I. Basic Data Collection, Renewal and Management

(I) Department will collect, process, and use your personal data in accordance with the Personal Data Protection Act and relevant laws and rules enacted in Taiwan, the Republic of China.

(II) Please provide your accurate, latest and complete personal data.

(III) Your personal data collected by Department to facilitate its administration includes the information in the columns marked as required on the form.

(IV) Please inform Department of any change to your personal data to maintain the latest information.

(V) You may lose certain rights or benefits if you provide incorrect, untrue, outdated or incomplete information.

(VI) According to the Personal Data Protection Act (ROC), you are entitled to make the following requests:

1. To check or review the collected data.
2. To receive a photocopy of the collected data.
3. To supplement or revise the collected data.

4. To cease the collection, processing or use of the collected data.

5. To delete the collected data.

However, Department may reject your requests in order to meet the administrative needs. Moreover, should you suffer any losses due to such requests; Department shall not be held responsible for any compensation.

二、蒐集個人資料之目的

(一) 本系係基於「行政業務需求」之特定目的而蒐集您的個人資料。

(二) 當您的個人資料使用方式與本校蒐集的目的不同時，我們會在使用前先徵求您的書面同意，您可以拒絕向本校提供個人資料，但您可能因此喪失您的權益。

II. Purpose of Personal Data Collection

(I) Department collects your personal data to meet the needs of administration.

(II) We will solicit your consent in a written form in advance before using your personal data to serve a purpose other than the one specified in Item (I) of this article. While you may refuse to provide your personal data to Department, you may lose certain rights or benefits as a consequence.

三、基本資料之保密

本系如違反「個人資料保護法」規定或因天災、事變或其他不可抗力所致者，致您的個人資料被竊取、洩漏、竄改、遭其他侵害者，本系將於查明後以電話、信函、電子郵件或網站公告等方法，擇適當方式通知您。

III. Basic Information Security

Should your personal information be stolen, disclosed, altered or infringed upon due to the violation of the Personal Data Protection Act by Department, the occurrence of any natural disasters, incidental changes or other unavoidable circumstances, Department shall inspect the cause and inform you by phone, mail, email or website notice.

四、同意書之效力

(一) 當您簽署本同意書時，即表示您已閱讀、瞭解並同意本同意書之所有內容。

(二) 本系保留隨時修改本同意書規範之權力，本系將於修改規範時，於本系網頁(站)公告修改之事實，不另作個別通知。如果您不同意修改的內容，請依上述第一條第六款向本校主張停止蒐集、處理及利用個人資料。否則將視為您已同意並接受本同意書該等增訂或修改內容之拘束。

IV. Validity of Agreement

(I) Your signature on this agreement indicates that you have read, understood and accepted its contents.

(II) Department is entitled to amend the contents of this agreement, and any amendments will be publicized on the Department website. Should you disagree with any amendments, please exercise your right to request that Department discontinue to collect, process or use your personal data according to Item VI of Article I. Otherwise, you are considered to have agreed to the amendment.

五、準據法與管轄法院

本同意書之解釋與適用，以及本同意書有關之爭議，均應依照中華民國法律予以處理，並以臺灣臺南地方法院為第一審管轄法院。

V. Governing Law and Jurisdiction

The interpretation and applicability of this agreement shall be governed by the law of the Republic of China. Any disputes arising out of or relating to this agreement shall be submitted to Tainan District Court as the court of the first instance jurisdiction.

Note: The contents of this agreement were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.

授權人已詳閱上述告知事項並清楚瞭解本系蒐集、處理及利用授權人資料之目的及用途。
及授權人同意本系得於上述特定目的範圍內蒐集、處理及利用授權人之個人資料。

I, _____, have reviewed the above disclosed matters and clearly understood the purposes and goals of the collection, processing and use of my personal data by the Department. I agree that the Department may collect, process and use my personal data within the scope of the purposes specified above.

此致

國立成功大學土木工程學系

To the Department of Civil Engineering of National Cheng Kung University

授權人簽名 (Signature) : _____

日期 (Date) : _____