



National Cheng Kung University

International Student Handbook

For Graduate and Undergraduate Students



Fall Semester 2018

International Student Affairs Division
Office of International Affairs

Contents

1	Schedule for First-Year Students	3
2	RESIDENT VISA & ALIEN RESIDENT CERTIFICATE	5
2.1	ARC APPLICATION	5
2.2	RESIDENT VISA APPLICATION via VISITOR VISA.....	6
3	ENROLLMENT.....	7
3.1.	PROCEDURES	7
3.2.	ONLINE REGISTRATION.....	7
3.3.	ISAD ORIENTAITON	8
3.4.	ISAD ENROLLMENT:.....	8
3.5.	PAYMENT PROCEDURE.....	10
3.6.	NEW STUDENT HEALTH CHECK UP	12
3.7.	INFORMATION on SCHOLARSHIPS and ENROLLMENT FEES.....	13
3.8.	INSURANCE.....	17
4	COURSE SELECTION	19
5	CHINESE CLASS for INTERNATIONAL DEGREE STUDENTS	20
6	HOUSING ACCOMODATIONS.....	23
6.1.	CAMPUS DORMITORY.....	23
6.2.	DORM SPECIFICATION AND CHARGE (excluding electrical expenses)	25
6.3.	DORM INFOMATION	25
6.4.	NCKU PRINCE HOUSE	26
6.5.	OFF-CAMPUS ACCOMODATION	26
7	English Placement Test	27
8	LIFE in NCKU	28
8.1.	TRANSPORTATION	28
8.2.	NCKU CAMPUS.....	32
8.3.	OTHER INFORMATION	34

1 Schedule for First-Year Students

Fall Semester 2018

107 學年度秋季班新生行事曆

Month	Date	2018
May	May 21	Admission announcement released (online and by email) 放榜
	May 31	1. Mailing address confirmation 郵寄地址確認 2. Deadline for applicants to confirm acceptance who are admitted by two departments or institutes. 重榜生(錄取兩系所者)確認就讀系所
	May 21- June 30	Deadline for admitted applicants to accept 學生回覆就讀意願期限
	May 21- June 30	Online registration (see section “Enrollment Procedures”) 線上填妥就讀程序
	May. 21-Aug.20	Application for Orientation held by ISAD, OIA 報名國際處新生說明會
June	June 15	Admission letters sent to applicants 寄送錄取通知
	June 30	Deadline for admitted applicants to accept 學生回覆就讀意願期限 Deadline for Online registration (see section “Enrollment Procedures”) 線上填妥就讀程序
	June 01- Aug. 03	Frist stage for Online application for Chinese for International Degree Students(CIDS) 第一階段學生線上申請中文特別班
July	July 02- July 31	Online accommodation contract sign-up 線上簽訂宿舍契約書
August	Aug. 23- Aug. 27	Online course enrollment for Freshmen. 新生開始選課
	Aug.17- Aug. 29	First stage payment for Mandatory Fee (Registration fee) 第一階段繳費 (註冊費)
	Aug. 29- Sep. 04	English placement tests for freshmen. 新生英語能力分級測驗檢定
	Aug.31- Sep. 01	Dormitory check-in 宿舍入住
	Aug. 06-Sept. 09	Second stage and deadline for Online application for Chinese for International Degree Students(CIDS) 第二階段學生線上申請中文特別班期限
September	Sep. 01- Sep. 30	Discount period for health check at NCKU (Health check-up required. See section “New Student Health Check-up”) 成大新生健檢日期 (新生必做！)
	Sept 07	Orientation for new international students 外國新生研習會 Enrollment and registration for new students 新生報到/註冊時間
	Sept. 10	School semester starts (Class begin) 開學
	Sept. 17- 20	Third stage course selection online 第三階段線上選課
	Sept 21- Sep. 27	Adding or dropping courses under special circumstances (apply to the department office) 特殊因素加退選
	Sept. 24	Moon Festival (holiday) 中秋節 (放假)

Month	Date	2018
	Sep. 28-Oct. 02	Online course enrollment confirmation 線上選課結果確認
October	Oct. 19- Nov. 02	Second payment for tuition & other fees 第二階段繳費
	Oct. 10	National Day (Holiday) 國慶日
November	Nov. 11	86 th University Anniversary 校慶
	Nov 23	Deadline for course withdrawal (It will leave a record on the student's transcript) 最後退選期限
January	Jan. 01	National Founding Day (Holiday) 元旦
	Jan. 7-Jan. 11	Final examinations (期末考週)
	Jan. 14-Jan. 18	Add or drop courses online for next semester 下學期選課開始
February	Feb. 02-Feb. 10	Chinese New Year (Holliday) 農曆新年(放假)

For more information about school calendar please check

<http://web.ncku.edu.tw/files/11-1000-14450.php>

校園行事曆請上網查詢

<http://web.ncku.edu.tw/files/11-1000-6149-1.php>

International Student Affairs Division (ISAD)'s contact information:

- (1) Email address: em50990@email.ncku.edu.tw
- (2) Phone no.: +886-6-208-5608
- (3) Fax no.: +886-6-276-6430
- (4) Location: 1st floor, East Wing, Yun-Ping Administration Bldg, Kuang-Fu Campus
- (5) Website: <http://isad.oia.ncku.edu.tw/bin/home.php?Lang=en>
- (6) Facebook: NCKU OIA, ISAD

Please comply with the regulations of intellectual property rights while making copies of the handbook and materials. Any violation of the rules shall assume personal legal responsibility.

請遵守智慧財產權法規，請勿非法影印手冊。若有違法情事須自付法律責任。

2 RESIDENT VISA & ALIEN RESIDENT CERTIFICATE

Students admitted to a degree program must apply for a Taiwan (ROC) resident visa before arriving in Taiwan. If they fail to obtain a “Resident Visa” from their home country, they can apply for a “Visitor Visa” to enter Taiwan and then go to the Ministry of Foreign Affairs to change from “Visitor Visa” to “Resident Visa” after enrollment at the university, or before the Visitor Visa expires. However, we strongly recommend students obtain a resident visa prior to entering Taiwan because only a resident visa holder can apply for an **Alien Resident Certificate (ARC)**.

To apply for an ARC in Taiwan, it is necessary to complete the registration procedures at NCKU and obtain a Student ID card or Certificate of Enrollment. Students who have obtained a Resident Visa are required to apply for an ARC at the National Immigration Agency within 15 days after entering Taiwan.

2.1 ARC APPLICATION

Application: Within 15 days after entering Taiwan

Required Document

- (1) Application form with TWO 1*1.5 inch. Taiwan standard size Photos (check here: <http://www.boca.gov.tw/cp-140-467-29b1d-2.html>)
- (2) Passport valid for at least 6 months at the time of application
- (3) ONE photocopy of the main identification page(s) of your passport
- (4) Taiwan (ROC) VISA page
- (5) Student ID card or Certificate of Study
- (6) NCKU admission letter
- (7) NTD 1,000 processing fee

Agency:

National Immigration Agency, 1st Tainan City Service Center Station

Address	No.370, Section 2, Fuqian Road, West Central District, Tainan City
Tel.	+886-6-293-7641
Website	https://www.immigration.gov.tw/mp.asp?mp=2

How to get there?

Take bus No.6 from NCKU Kuang-Fu Campus to “National Tainan Living Art Center (國立臺南生活美學館)”

For precise location of bus stop, please refer to the link

(<http://tourguide.tainan.gov.tw/newtnbusweb/IframeUrl.aspx?7> and choose City Bus 6)

If you fail to apply for Resident Visa, you can apply for “Visitor Visa” with annotation “FS” followed by the name of the university to enter Taiwan and then apply for a change to Resident Visa.

2.2 RESIDENT VISA APPLICATION via VISITOR VISA

Required Document:

- (1) Passport valid for at least 6 months at the time of application
- (2) Application form with TWO 2*1.5 inch. Taiwan standard size Photos (check here: <http://www.boca.gov.tw/cp-140-467-29b1d-2.html>)
- (3) Supporting documentation as required by the Kaohsiung branch, Bureau of Consular Affairs, MOFA or admission letter.
- (4) Other relevant documents, including diploma, transcript, etc. \
- (5) Health certificate (Type B)

Visa Process Fee

American applicants	NTD 4,800
Applicants from other nationalities	NTD 2,200
Additional charge for applications submitted	NTD 800

Agency:

Bureau of Consular Affairs (BOCA)

Address	2 nd Floor, 436 Cheng Gung 1 st Road, Kaohsiung City (2 nd Floor of The Southern Taiwan Joint Services Center of the Executive Yuan)
Tel.	+886-7-211- 0605
Website	http://www.boca.gov.tw

How to get there?

- Take Train to Kaohsiung train station
- Take Kaohsiung Rapid Transit (KRT) to “O4 City Council Station Exit 1”
- Walk to **The Southern Taiwan Joint Services Center of the Executive Yuan**

NOTE:

1. **DO NOT** use the Landing VISA to enter Taiwan. Those who do will need to leave Taiwan, apply for a new Taiwan (ROC) visa in another country or territory, and then reenter Taiwan.
2. Some designated countries (such as Afghanistan, Algeria, Bangladesh, Bhutan, Burma/Myanmar, Cambodia, Cameroon, Cuba, Ghana, Iran, Iraq, Laos, Nepal, Niger, Nigeria, Pakistan, Senegal, Somalia, Sri Lanka and Syria) have special procedures to apply for a Taiwan (ROC) visa, please check the Ministry of Foreign Affairs (MOFA) website for further information.
(<http://www.boca.gov.tw/ct.asp?xItem=1836&ctNode=777&mp=2>)

3 ENROLLMENT

3.1. PROCEDURES

Applicants who fail to complete any one of the following procedures before the deadline will be regarded as giving up their admission enrollment and their student status will be cancelled.

Registration (online)	May 21- June 30 (Admission Confirmation)
	Sep. 07 (Online Registration)
	Sep. 07 (Basic Data Entry)
Registration for ISAD Orientation (online)	May. 21-Aug.20 https://goo.gl/DmsxRQ
ISAD Orientation	September 07 08:30 – 12:00
ISAD Enrollment	September 07 13:30 – 17:00
Semester Begins	September 10
Enrollment (for other divisions)	September 10
Registration payment	Aug.17– Aug. 29

3.2. ONLINE REGISTRATION

(1) NCKU ISAD Admission Confirmation (for ISAD)

Dates: 2018.05.21- 06.30

(<http://admissions.oia.ncku.edu.tw/>)

The system is very important for the new students regarding the admission confirmation, buddy-buddy program, scholarship, dorm application, and etc. Please be sure to fill out all of them.

- Admission Confirm before June 30, 2018
- Buddy-buddy program application before June 30, 2018
- Confirm insurance status before June 30, 2018
- Comprehensive Records: Accessible before June 30, 2018

(2) NCKU ISAD Online Registration (for ISAD)

Dates: 2018.09.07

(<http://isad.oia.ncku.edu.tw/files/11-1381-19464.php?Lang=zh-tw>)

Students who join the orientation held on September 07 will be required to hand in enrollment documents (refer to Appendix 1 & 2) and to complete this online registration on that day. If you cannot attend the orientation, please complete it by yourself.

(3) NCKU Online Basic Data Entry for New Students (for Registrar Division)

Dates: 2018.09.07

(<http://140.116.165.4/wwwmenu/program/net/checkin/netfreshman.html>)

Please print out and submit the document to registrar division for enrollment. If you didn't complete this procedure before Sep. 07, you **CAN'T** get student ID card on time and **CAN'T** access the course selection system.

(4) **Online Signing the Housing Contract (for Dormitory)**

Date: Jul. 02, 2018 10:00AM –Jul. 31, 2018 10:00AM

System: http://dorm.osa.ncku.edu.tw/index_lic.php?m=10

(5) **NCKU ISAD Admission Confirmation**

Dates: 2017.11.20 - 2017.12.29

(<http://admissions.oia.ncku.edu.tw/>)

3.3. ISAD ORIENTAITON

- (1) The orientation will be held at 08:30-12:00 on September 7th.
- (2) Location: Information Technology Building B1F, Ge-Chi Conference Room, Cheng-Kung Campus
- (3) Application deadline: August 20th, 2018

3.4. ISAD ENROLLMENT:

- (1) Date: September 07 13:30 – 17:00
- (2) Location: 3F, Building of Information Technology, Cheng Kung Campus

College of Engineering	Room 75301 & 75309,
College of Liberal Arts	Room 75312
College of Sciences	
College of Electrical Engineering & Computer Science	
College of Planning & Design	
College of Management	
College of Medicine	
College of Social Sciences	
College of Bioscience & Biotechnology	

(3) Required documents:

- a. Copy of passport identification page(s) 護照身分頁影本
- b. Copy of visa page (with arrival stamp or write down arrival date) 台灣簽證影本 (入境章)
- c. Verified graduation diploma (original & copy)¹* 經外館驗證之畢業證書
If you don't have a verified diploma, please sign up the Declaration of diploma submission
- d. One 2-inch photos 1 張兩吋照片 (for NHI card application)
- e. Insurance (if available) 保險文件 (如果有)
 - Authenticated certificate of the insurance copies 駐外館處驗證之有效當地保險證明
 - Copies of both sides of the National Health Insurance card and insurance certificate 台灣健保卡影本及加保證明

**If you don't have NHI eligibility, please read the information on the insurance section.

- f. Copy of scholarship 獎學金證明文件
 - Copy of Taiwan Scholarship Certificate (if available): MOFA or MOE 台灣獎學金證明書影本（如果有）
 - Copy of another government's scholarship, such as ICDF scholarship, DIKTI scholarship, Aceh Scholarship or VEST Scholarship 其他政府獎學金證明書影本（如果有）
 - Copy of NCKU Scholarship Certificate 成功大學獎學金影本
 - g. Copies of both sides of the Alien Resident Certificate (if available) 居留證正反面影本（如果有）
 - h. Copy of Taiwan Post Office Passbook (if available) 臺灣郵局存簿影本（如果有）
 - i. New student health check up confirmation 新生體檢
- Enrollment in other divisions will be on Sep. 10. After completing “the Enrollment Procedure Sheet (see Appendix 3)”, please submit the sheet to **the Registrar Division**.
 - After about two week, please go to the Registrar Division to pick up your Student ID card.

NOTE:

1. Highest degree diploma shall be verified with official stamps by Taiwan (ROC) embassies.
 - If the diploma is not in English or Chinese, a notarized copy of a translation in English or Chinese is required. If you do not bring this, your registration at the University will be incomplete and your student status may be canceled.
 - A temporary diploma is acceptable for registration. If you have special reason cannot submit the official document on time, please inform International Student Affairs Division (ISAD) and Registrar Division. **A declaration form for those who can't provide the official diploma with verification stamps needs to be submitted on the registration day.** The official diploma verified with official stamps needs to be handed in before the designated date.
 - If you have a diploma issued by any school in Taiwan, the diploma is no need to be verified. DIKTI scholarship holder does not need to do diploma verification. Please email to ISAD first if you are a DIKTI scholarship holder.
 - Please note if you hold a visitor visa to enter Taiwan, you will need an official verified diploma to do the visa transfer and ARC application.

3.5. PAYMENT PROCEDURE

- (1) Dates: 2018.08.17- 08.29
- (2) Login to the Bank of Taiwan website and download the bill for registration fee
(<https://school.bot.com.tw/twbank.net/index.aspx?pgid=3>) or go to the department to pick up the bill.
- (3) Pay the bill at Convenience store/ATM machine/the Bank of Taiwan.
(If you pay at the convenience store, you will be charged for NTD 10 process fee)
- (4) If you miss the payment due date, please present your bill and complete payment by cash at the Cashier Division.

Step 1: Login to the Bank of Taiwan website <https://school.bot.com.tw/twbank.net/index.aspx?pgid=3>

- 身分證字號：please fill in your Passport/ARC/Student ID number
- 學號：please fill in your Student ID number
- 出生年月日 Birth of Date (yyymmdd): please enter your birthdate in Taiwan Year.

ex. 1980/01/01→0790101 (079=1980-1911)

臺灣銀行 BANK OF TAIWAN 學雜費入口網

帳單代收 就學貸款 網路銀行 網路ATM

繁體中文

學校經辦 學生登入 信用卡繳費 海外銀聯卡專區 列印收據 繳費狀態 意見聯繫

學生登入 Student Login

身分證字號：

學號：

出生年月日：

圖型驗證碼： 1462 重新產生

確認登入 清除重填

公告事項

- 生日請填7位數字,例如民國70年5月3日請填0700503。
- 若您無法登入：
 1. 留意貴校是否加入本行學雜費代收。
 2. 繳費單是由學校寄發或自行上網列印,請向學校查詢,是否已上傳或寄出。
 3. 學生若無法由「學生登入」進入本系統列印繳費單,通常是學校之資料尚未上傳,請向貴校查詢資料是否已經上傳。
- 為了預防您離開電腦太久,以至遭他人竊用,若您欲離開本網站,敬請務必執行簽出,以保障您的權益及帳戶安全!
- 若您逾10分鐘未做任何交易時,本系統將自動執行遷出。

Step 2: Click “確認登入”

臺灣銀行 BANK OF TAIWAN 學雜費入口網

帳單代收 就學貸款 網路銀行 網路ATM

繁體中文

學校經辦 學生登入 信用卡繳費 海外銀聯卡專區 列印收據 繳費狀態 意見聯繫

學生登入 Student Login

身分證字號：

學號：

出生年月日：

圖型驗證碼： 1462 重新產生

確認登入 清除重填

公告事項

- 生日請填7位數字,例如民國70年5月3日請填0700503。
- 若您無法登入：
 1. 留意貴校是否加入本行學雜費代收。
 2. 繳費單是由學校寄發或自行上網列印，請向學校查詢，是否已上傳或寄出。
 3. 學生若無法由「學生登入」進入本系統列印繳費單，通常是學校之資料尚未上傳，請向貴校查詢資料是否已經上傳。
- 為了預防您離開電腦太久，以至遭他人竊用，若您欲離開本網站，敬請務必執行簽出，以保障您的權益及帳戶安全！
- 若您逾10分鐘未做任何交易時，本系統將自動執行遷出。

Step 3: Click “查詢”

臺灣銀行 學雜費入口網

查詢學生繳費資料

學號	姓名	性別	出生日期	繳費金額	繳費日期	繳費狀態
101010101	張小明	男	1990-01-01	1000	2010-01-01	成功
101010102	李小明	男	1990-01-01	1000	2010-01-01	成功
101010103	王小明	男	1990-01-01	1000	2010-01-01	成功
101010104	趙小明	男	1990-01-01	1000	2010-01-01	成功
101010105	孫小明	男	1990-01-01	1000	2010-01-01	成功
101010106	陳小明	男	1990-01-01	1000	2010-01-01	成功
101010107	林小明	男	1990-01-01	1000	2010-01-01	成功
101010108	黃小明	男	1990-01-01	1000	2010-01-01	成功
101010109	周小明	男	1990-01-01	1000	2010-01-01	成功
101010110	吳小明	男	1990-01-01	1000	2010-01-01	成功

查詢資料
查詢

Step 4: Click **產生繳費收據(PDF檔)** to download your bill and Print it out.

Step 5: Pay the bill at Convenience store/ATM machine/the Bank of Taiwan
(If you pay at the convenience store, you will be charged for NTD 10 process fee)

3.6. NEW STUDENT HEALTH CHECK UP

All new students are **REQUIRED** to have a health check-up for university enrollment. Students who fail to do the health check-up could be deprived of student status. The health items checked for the enrollment process are different from those for obtaining the visa. **ONLY** the health report issued by the hospital in Taiwan is acceptable by the Ministry of Education and the school.

If you do **NOT** have the measles and rubella vaccination certificates with you in Taiwan, you must take three-in-one vaccine (measles, rubella and parotitis) at the NCKU hospital or a private clinic and be charged for extra fees.

	For Resident VISA Holder (New student health check-up)	For Visitor VISA Holder (Type B+ new student health check-up)
Available Date	Sep. 01- Sep. 30	
Location	NCKU Hospital New Outpatient Building → Referral Center on 1 st Floor for registration → Health Check-up Center on 2 nd Floor	
Fee	NTD 850 (discount) / NTD 1200	NTD 1,300(discount) / NTD 1680
Type	New student health check up	Visa Transfer (Type B)+ New student health check up
Online Registrar	http://www.hosp.ncku.edu.tw/Tandem/Dep tUL.aspx REQUIRED to fill in Online Registrar first.	X
Note	X	Please come to ISAD to sign up for health check-up before going to NCKU hospital, and then to get the discount medical check up form.
Remark	1. If you do not do the health check-up before due date (available date), you won't have discount price. 2. If you are an ARC holder, you still need to do the health check-up for new students.	

3.7. INFORMATION on SCHOLARSHIPS and ENROLLMENT FEES

Financial Planning 財務計畫

Plan to have enough funds with you to cover expenses for getting settled in your new community (approximately NTD 80,000-100,000 or USD 3000-5000, depending on your lifestyle) for unexpected expenses, and to see you through until you can get additional money from your sponsor or receive a scholarship from the University. These funds should be arranged prior to your arrival. If you have been notified that you will receive a scholarship, then for the beginning of the semester you will need to have access to sufficient funds until the scholarship is available. Careful financial planning is the responsibility of each student. The scholarship will be remitted after receiving your ARC (with the purpose of residence of Study-NCKU) and post bank account, the procedure takes around 3 months after semester starts.

獎學金約於開學後 3 個月左右核發，來台前請務必準備足夠之生活費、書籍費、雜費等，約新台幣 8 至 10 萬或美金 3 至 5 千元。請注意獎學金需待您完成註冊手續並繳交居留證(居留事由必須為：就學－國立成功大學)、郵局存簿影本至國際學生事務組後，方可辦理入帳。

For those receiving a scholarship, please note scholarship payment is not received immediately following enrollment. Further registration procedures are required upon arrival before payment begins. International Student Affairs Division (ISAD) strongly suggests having sufficient funds with you to meet living expenses for AT LEAST SIX MONTHS.

入學後，因外國學生註冊時程與行政必要作業程序需費時之故，任何獲核獎助學金之發放時間將於註冊約 3 個月後領得，所以強烈建請外國學生攜帶足額之來臺至少六個月生活、留學費用以備學習或日用所需。

ALL students are required to pay mandatory fees each semester for insurance and other essential matters. Please note that all scholarship recipients are also required to pay the first payment for mandatory fees.

Mandatory Fee 註冊費

Item 項目	Fees 費用
Student Group Insurance (SGI) 學生平安保險費	NTD 100
International Student Medical Insurance (ISMI) ¹ 國際學生團體醫療保險費	NTD 3,000
National Health Insurance (NHI) ² 全民健康保險費	NTD 5,243 for 1 semester (NTD 749 per month)
Internet registration fee for new student ³ 新生網路使用費	NTD 1,200
Teaching materials fee for undergraduate students 大學部口語教材費	NTD 1,200: fee for students in the Department of Foreign Languages & Literature NTD 600: fee for the rest of students

NOTE:

- Student will pay either the ISMI fee or NHI fee, not both. However these two insurance coverages and payments will have a period of overlap. 國際學生團體醫療保險費與全民健康保險費為擇一繳納，但兩者保險轉換當月份須同時繳納兩種保險費用
Students who are not eligible to have NHI will join ISMI. The ISMI will cost NTD 500 per month. NTD 3,000 (Fall semester)/NTD 3,500 (Spring semester). 學生尚未符合全民健保資格時可投保國際學生團體醫療保險。每月保費 500 元，每學期保費 3,000 元(秋季班)或 3,500 元(春季班)。
- Students who are eligible for the NHI program pay the NHI fee of NTD 4494 at the first semester for Fall semester student. 經確認符合健保資格學生須於第一學期繳納健保 4,494 元。
- Internet registration fee applies only to the first semester. 新生網路使用費僅於第一學期收取

For the second stage of payment, graduate student recipients receiving the NCKU Distinguished International Student Scholarship don't have to pay at this stage, the tuition fee and the credit fee will be waived. Students with other scholarship(s) or without a scholarship pay the tuition fee, credit fees and all other fees at this stage.

Tuition and Other Fees for Undergraduates 大學部費用

College or Department 學院/學系	Tuition Fees (per semester) 學費	Miscellaneous Fees (per semester) 雜費	Total 總計
Department of Medicine 醫學系	NTD 40,851	NTD 31,040	NTD 71,891
College of Medicine 醫學院 (except Department of Medicine)	NTD 30,583	NTD 26,100	NTD 56,683
College of Engineering 工學院 College of Electrical Engineering & Computer Science 電資學院 College of Planning and Design 規 設學院	NTD 30,583	NTD 23,000	NTD 53,583
College of Sciences 理學院 College of Bioscience & Biotechnology 生科院	NTD 30,583	NTD 22,520	NTD 53,103
College of Management 管理學院	NTD 30,311	NTD 15,540	NTD 45,851
College of Liberal Arts 文學院 College of Social Sciences	NTD 30,311	NTD 14,760	NTD 45,071

Tuition and Other Fees for Graduate students 研究所費用

College 學院	Tuition fee 學費 (per semester)	Credit fee 學分費 (per credit)
College of Medicine 醫學院	NTD 44,010	NTD 2,400
College of Engineering 工學院 College of Electrical Engineering & Computer Science 電資學院 College of Planning and Design 規設學院	NTD 41,100	NTD 2,400
College of Sciences 理學院 College of Bioscience & Biotechnology 生科院	NTD 39,600	NTD 2,400
College of Management 管理學院	NTD 34,740	NTD 2,400
College of Liberal Arts 文學院 College of Social Sciences	NTD 34,200	NTD 2,400

NOTE:

- (1) The lists are based on the standard for the 2016-2017 academic year which was stipulated by the Ministry of Education and our University in 2011. It shows the regular University payment.
- (2) If there are any revisions to the mandatory fees, priority goes to the announcements made on the website for Registrar Division, Office of Academic Affairs
(<http://b2c001.web.ncku.edu.tw/bin/home.php>).
- (3) The “NCKU Distinguished International Student Scholarship” will be only granted in the first academic year. One must apply for it in the second academic year, and the scholarship is not guaranteed for the entire period of study. In addition, each semester, the university will check student status, ARC status and reassess the scholarship eligibility status. If a student is not enrolled the scholarship will be terminated.
- (4) A student not granted a scholarship must pay all fees.
- (5) A recipient of the MOFA (Ministry of Foreign Affairs) Taiwan Scholarship pays the same tuition fees as a local student. Further information can be found at the OIA website
(<http://isad.oia.ncku.edu.tw/files/15-1381-131085,c15616-1.php?Lang=en>).
- (6) Further information for Implementation Guidelines on Distinguished International Student Scholarship, please refer to Appendix 4.

3.8. INSURANCE

As an international student, health insurance is very important. Medical and injury insurance, covering a period longer than 6 months counting from the day when entering Taiwan, is required. This medical and injury insurance document must be verified with official stamps by a Taiwan (ROC) embassy or consulate. Students can buy the medical insurance after enroll at school, but should be responsible for their own medical fee before the insurance valid. Therefore, we strongly suggest you to have an overseas medical and injury insurance (with at least 1 month) in your home country. There are three types of insurance coverage in Taiwan after the students enroll at school.

Student Group Insurance (SGI)

SGI is the REQUIRED insurance for all NCKU students. The payment of this insurance fee (NTD 100) is regarded as part of the enrollment process for each semester. Sickness requiring specialized medical care is not included and the final compensation is decided by the insurance company's evaluation of your application.

Insurance Coverage	Fee
Death (caused by accident or disease)	NTD 1,000,000
Surgery	NTD 6,000 (maximum for each general case)
Bone Fracture	NTD 6,000 (maximum for each case)
Hospitalization	NTD 500 (maximum for each day less than 60 days)
Accident or Serious Injury	NTD 5,000 (maximum for each case)

International Student Medical Insurance (ISMI)

Students without NHI eligibility can apply for reimbursement based on ISMI policy, after receiving medical treatment. This insurance costs NTD 500 per month, NTD 3,000 (Fall semester) or NTD 3,500 (Spring semester) per semester.

The reimbursement process:

1. Pay the medical and treatment fee by yourself first
2. Request a certificate of diagnosis and a receipt(s) from the clinic or hospital.
3. Come to ISAD and get the insurance reimbursement application form.
4. Bring the reimbursement application form, certificate of diagnosis, receipt(s), copy of your ARC, passbook, and student ID card to ISAD.

We will send the documents to the insurance company and the reimbursement will be remitted to your bank account in one month. The reimbursement amount is decided by the insurance company's evaluation of your application. The insurance company covers only one visit per day for a situation involving the same symptoms. The maximum coverage per visit is NTD 1,000.

OIA will apply for the ISMI for you as long as we receive your personal information and enrollment fee after you finish enrolling in courses. However, if you do not have any insurance before ISMI starts, please be sure to read and complete the “**NCKU Declaration of Insurance**” (refer to Appendix 5).

National Health Insurance (NHI)

The National Health Insurance Act stipulates that foreign nationals who are legal residents of Taiwan (including those from Hong Kong and Macau) **MUST** be registered in the National Health Insurance program, either by the school (starting the day the student enrolls) or by an employer (starting the day of employment). To be eligible for the NHI program, one must be living in Taiwan for **6 CONTINUOUS MONTHS**. However, one trip abroad, not to exceed 30 days, is allowed during the six-month period.

- You will receive an NHI card after joining the program.
- The Bureau of National Health Insurance provides NTD 500 for each international student each month. Therefore, a student only has to pay NTD 749 per month.
- Students who are eligible for the NHI program must pay the NHI fee of NTD 4,494 (covered for 6 months) at the beginning of each semester.
- NHI covers most medical expenses, but certain registration fees and co-payments will be charged.
- If you are eligible to participate in the program but are not enrolled, you will be **FINED** between NTD 3,000 and NTD 15,000 and be required by law to pay premiums dating back to the time you became qualified to enroll in the program, not to exceed five years.
- NHI coverage will be canceled if **the ARC expires or if the visa changes**. Please inform ISAD and reapply for ISMI.
- If you have any question, please visit the National Health Insurance website (<http://www.nhi.gov.tw/english/index.aspx>)
- If you do not have NHI coverage and leave Taiwan for more than 30 days (one-trip), then after returning to Taiwan you must wait six months before becoming eligible to join NHI.

4 COURSE SELECTION

Course Information

Please check the below link to find desirable courses.

(<http://course-query.acad.ncku.edu.tw/qry/index.php?lang=en>)

國立成功大學課程查詢系統
National Cheng Kung University Course Catalog

English

106 Academic year 1 Semester Course Catalog > [Index](#)

Please follow the Intellectual Property instruction and No illegal copy

For more detail course information please contact Ms. Peng. (ext.50158)

other

- (A2) Courses of Physical Education OPE
- (A3) Courses of Military Training MT
- (A4) Teacher Education Program CTE
- (A5) Courses of Computer & Network Center CN
- (A6) Courses of Service Study (3) SS
- (AA) General courses taught in English
- (AH) Chinese Language

Medicine

- (T2) Nursing NURS
- (T2) Nursing NURS
- (T3) Medical Laboratory Science and Biotechnology MLBS
- (T3) Medical Laboratory Science and Biotechnology MLBS
- (T5) Medicine MED
- (T6) Physical Therapy PT
- (T6) Physical Therapy PT
- (T7) Occupational Therapy OT

Social Sciences

- (D0) College of Social Science CSS
- (D2) Law LAW
- (D4) Political Science PS
- (U1) Political Economy PE
- (D5) Economics ECON
- (U5) Economics ECON
- (D8) Psychology PSY
- (U7) Psychology CS
- (U3) Education EDU

General Education

- (A1) Foreign Language FLL
- (A9) Courses of General Education GE
- (AG) History and Citizenship
- (A7) Basic Chinese CL

Liberal Arts

- (B9) College of Liberal Arts CLA
- (B1) Chinese Literature CL
- (K1) Chinese Literature CL
- (B2) Foreign Languages and Literature FLL
- (K2) Foreign Languages and Literature FLL
- (B3) History HIS
- (K3) History HIS
- (B5) Taiwanese Literature TWL

Science

- (C1) Mathematics MATH
- (L1) Applied Mathematics MATH
- (C2) Physics PHYS
- (L2) Physics PHYS
- (C3) Chemistry CHEM
- (L3) Chemistry CHEM
- (C4) Earth Sciences EARS
- (L4) Earth Sciences EARS
- (CZ) College of Science COS

Engineering

- (E0) College of Engineering COE
- (E1) Mechanical Engineering ME
- (N1) Mechanical Engineering ME
- (E3) Chemical Engineering CHE
- (N3) Chemical Engineering CHE
- (E4) Resources Engineering RE
- (N4) Resources Engineering RE

Management

- (H1) Accountancy ACC
- (R1) Accountancy ACC
- (H2) Statistics STAT
- (R2) Statistics STAT
- (H3) Industrial and Information Management IIM
- (R3) Industrial and Information Management IIM
- (R7) Information Management IM
- (H4) Business Administration BA

Electrical Engineering

- (E2) Electrical Engineering EE
- (N2) Electrical Engineering EE
- (Q1) Microelectronics IME
- (Q3) Computer and Communication Engineering CCE
- (Q6) Part-time Master's Program, Graduate Department of Electrical Engineering
- (O7) MS Degree

Planning and Design

- (E7) Architecture ARCH
- (N7) Architecture ARCH
- (F2) Urban Planning UP
- (P2) Urban Planning UP
- (F1) Industrial Design ID
- (P1) Industrial Design ID
- (F2) Creative Industries Design CID
- (PB) Master Program on Techno Art TART

Bioscience and Bio

- (C5) Life Sciences LS
- (L5) Life Sciences LS
- (C6) Biotechnology & Bioindustry Sciences BBS
- (L6) Biotechnology BIOT
- (Z2) Institute of Bioinformatics and Biosignal Transduction BIOI
- (Z0) College of Bioscience and Biotechnology BB
- (Z1) Tropical Plant

Notice of Course Enrollment

Please follow the schedule for selecting courses on Registrar Division's website.

(<http://reg.acad.ncku.edu.tw/bin/home.php?Lang=en>)

Course Selection System

Based on the selection schedule, please enter the website to choose courses on time.

(<http://course.ncku.edu.tw/course/signin.php>)

國立成功大學
National Cheng Kung University

選課公告 ANNOUNCEMENT 選課資訊 INFORMATION 課程查詢 COURSE CATALOG FAQ

網路選課系統 COURSE ENROLLMENT SYSTEM

Current Time : 14:34:6

登入 LOGIN 忘記密碼 Forgot password?

學號 Student ID

密碼 Password

☐ 記住我 Remember me

☒ 中文版 ☐ English Version

登入 Sign In

密碼與成功入口相同(服務電話:61010)
The password is the same as Cheng-Kung Portal(EXT.61010)

- 請使用正版教科書(含二手書)，勿非法影印書籍、教材，以免侵害他人著作權。
Please use authentic textbooks (new or used) for your classes. Do not photocopy any books or teaching materials without authorization, which may infringe upon the copyrights of the author.
- 第3階段選課階段截止前課程以[棄選]處理者可退學分費，開後課程以[退選]處理者，將不退學分費。

5 CHINESE CLASS for INTERNATIONAL DEGREE

STUDENTS

The Office of International Affairs (OIA), the parent of ISAD, funds and provides free Chinese language course at the NCKU Chinese Language Center (CLC) for our enrolled international students.

Who is Eligible to Apply

1. Chinese Class for International Degree Students (CIDS) are provided free for two semesters (only). Students are strongly encouraged to take Chinese classes within their first academic year.
2. International degree students and certain exchange students are eligible for CIDS courses. Space is limited, and newly-arriving students have first priority. Students from Hong Kong, Macau, and the People's Republic of China are not eligible for these courses.
3. Students who have taken a leave of absence from their studies during the first academic year must apply for the course upon returning to be considered eligible. However, priority will be given to first year international students as described above.
4. The number of accepted students is limited and dependent upon actual conditions every academic year, including the total number of the eligible international students and available funds. Application is on a first-come first-served basis.

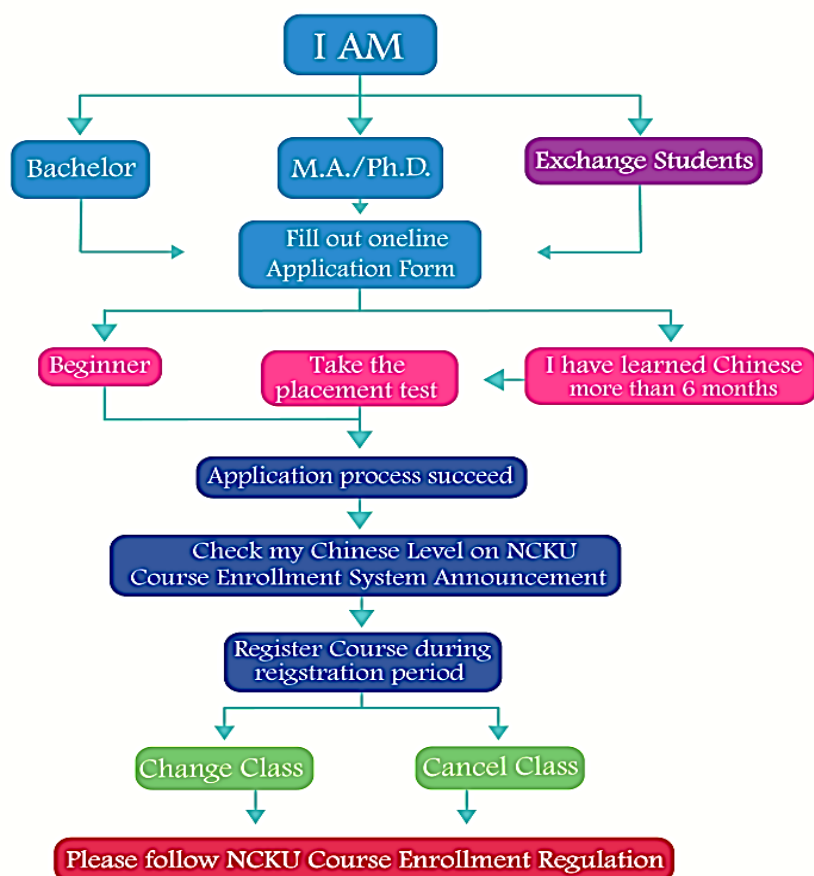
How to Apply

1. The application must be processed through online registration→ <https://goo.gl/HQn5g7>
 - Deadline for 1st stage for CIDS application: 2018.08.03(12 am)
 - Available date for 2nd stage for CIDS application: 2018.08.06– 2018.09.09
2. Students having more than six months of Chinese language training:
 - The online placement test shall be taken before the deadline.
3. Students who do not take the placement test
 - CLC has sole authority to determine whether you will participate in a course at the Center, waive the requirement, and/or assign you to the appropriate class level.
4. Confirmation email will be sent once your application is received.
5. Before NCKU course selection period, the CLC will announce the lists of the accepted students (including the assigned class level) via NCKU Course System Announcement.



(<http://course.ncku.edu.tw/course/signin.php>)

6. After you received the email and checked your Chinese level from NCKU Course Enrollment System Announcement, please register CIDS course during online course selection period.
7. For further information about the application procedure, please link to the online registration website (<https://goo.gl/HQn5g7>).



Course Information

CIDS is designed for students who have not studied Chinese, or who have limited Chinese communication abilities. Level 1 and 2 are intensive courses, 4 hours, 2 days per week (2 hours/day during day time, i.e. 08:00-17:00, and 2 hours/day during evening, i.e. 17:00-19:00). The courses of these two levels will be completed 9 weeks into the semester. Other levels are 2 hours, one day per week, throughout the whole semester.

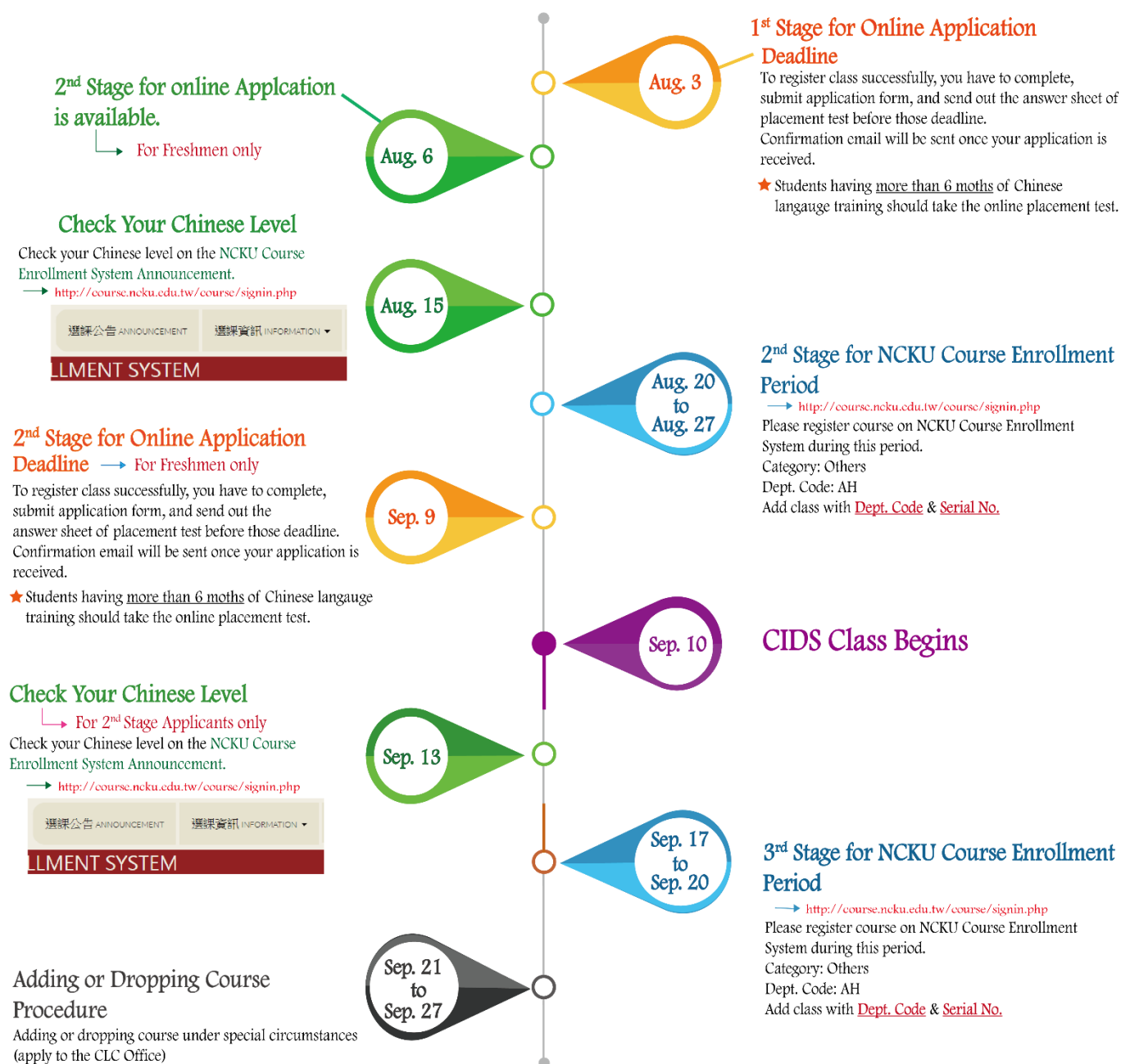
Levels Provided	Level 1 (Beginner) Level 2 (Basic)	Level 3-4 (Novice) Level 5-6 (Intermediate) Level 7 (High-intermediate)
Students No./Class	17	17
Academic Credits	2 (Undergraduate Students)	2 (Undergraduate Students)
Class Duration	4 hours/week, 9 weeks	2 hours/week, 17 weeks

Credit-waiver for “Basic Chinese” (for Undergraduate Students)

1. Foreign Undergraduate students (Not including Chinese students) are allowed to take “Chinese Course for NCKU International Degree Students (CIDS)” in Chinese Language Center and the credits can substitute “Basic Chinese Course”.
2. These courses may count as Chinese language credits (two credits per semester). International undergraduate students are required to fulfill these credits during their period of study at the University.

- Only international undergraduate students qualify for the credit waiver. University-level exchange students are not qualified for the credit waiver.
- Students who apply for the credit-waiver must complete the courses and follow the NCKU Course Enrollment regulations.
- NCKU enacts the following Notes in accordance with Item 2, Article 1 of NCKU General Education Course Enrollment Guidelines

CIDS Schedule for 2018 Fall Semester



6 HOUSING ACCOMODATIONS

6.1. CAMPUS DORMITORY

I. Signing the Housing Contract Online

1. **Time:** **Jul. 02, 2018 10:00AM –Jul. 31, 2018 10:00AM**

2. **System:** http://dorm.osa.ncku.edu.tw/index_lic.php?m=10

3. **Check your contract status here:** http://dorm.osa.ncku.edu.tw/fr_view.php?s=9508125

※Applicants who fail to sign the housing contract by 10:00AM, **Jul. 31** are regarded as giving up the privilege to apply for on-campus accommodation and will not be assigned a room to stay.

※Students applying for the Prince Dorm do not need to sign this housing contract. Please contact the Prince Dorm and apply. Contact information of the Prince Dorm: **TEL: +886-6-208-7166,**

EMAIL ADDRESS : nckuservice@prince.com.tw °

II. Dorm Building Arrangement

To be announced on **Aug. 16, 2018**

<http://housing.osa.ncku.edu.tw/bin/home.php?Lang=en>

III. Application for Early Check-in

1. Application available: **Aug. 14 10:00AM ~ Aug. 30 09:00AM**

2. Application system: http://dorm.osa.ncku.edu.tw/index_overseas.php

3. Dates open for early check-in: **Aug. 27-Aug. 30.** (For incoming international students, student dormitories are open for check-in from 09:00AM, **Aug. 31**)

※The check-in procedure varies by dorms. The applicant shall read the instruction sent by the resident counselor via email carefully for detailed information and follow the instructions.

4. Charge standard:

(1) NT\$130/day.

(2) Electricity will be charged separately.

(3) The application shall be done 3 working days before your check-in date. A handling fee of NTD 250 will be charged for late application.

5. Pay the fee for early check-in via payment machines:

(1) Sheng-Li Campus—Sheng-Li Dorm 1, D-24 Discussion Room

(2) Kuang-Fu Campus—Kuang-Fu Dorm 2

(3) Ching-Yeh Campus— Ching-Yeh Dorm 3.

6. **Charge Standard for Cancellation:**

(1) Before the applicant is informed of the arrangement: Free of charge.

(2) Once the applicant is informed of the arrangement: A handling fee of NT\$ 250 will be charged.

(3) Starting from the appointed date of check-in: NT\$ 130/day, including the handling fee of NT\$

250, will be charged to the day when cancellation procedure is completed.

7. Remarks:

- (1) Students who would like to apply for early check-in shall submit their applications in advance and their applications are valid only when approved by the resident counselors.
- (2) Those who fail to do so shall prepare their accommodation arrangement during their early arrival.

IV. Accommodation Cancellation & Charge Standard

1. **How to cancel your application:** Please contact Ms. Lin via phone or email
TEL: 886-6-2757575#86357
Email Address: ysluc@mail.ncku.edu.tw

Email template:

Subject: Accommodation Cancellation-RA8058023 (Std. No.)-David Hoffman(Name)

Content:

- **Std. No.:** RA8077023
- **Name:** David Hoffman
- **Reason for cancellation:** I have reserved a space in the Prince Dorm.

2. **Charge Standard for Cancellation:**

- (1) By **Aug. 15**: Free of charge.
- (2) **Aug. 16-Aug. 30**: A handling fee of NT\$ 250 will be charged.
- (3) From **Aug. 31**: NT\$ 130/day, including the handling fee of NT\$ 250, will be charged to the day when cancellation procedure is completed.

V. Time & Venue for Check-in Procedures

1. **Time:**

- (1) 09:00-12:00 & 13:00-17:00 of **Aug. 31** & **Sep. 01**
- (2) 09:00-12:00 & 13:00-17:00 of working days from **Sep. 03**

2. **Venue:** Dorm manager's office.

3. **Items required:**

- (1) **Receipt for dorm fee payment**
- (2) Admission letter or passport
- (3) A 2 inch colored ID photo

4. Please visit the following link to obtain detailed information on check-in service: <http://tinyurl.com/NCKU-dorm-check-in-calendar>

VI. Dorm Fee Payment

1. **How to download your bill:** You may download your bill from the website of Bank of Taiwan: (<https://school.bot.com.tw/twbank.net/index.aspx?pgid=3>) from **Aug. 16**.

Please note that:

- (1) The default value of the column“身分證字號” for incoming students in the first semester

is their **student ID No.** If the student ID No. does not work, please try either the **passport No.** or **ARC No.**

(2) Date of birth shall be transferred to a 7-digit number of the Republic of China calendar.

(3) Instruction: <http://tinyurl.com/print-ur-dorm-fee-bill>

(4) If you have difficulty downloading your bill, please contact Ms. Lin.

(+886-6-2757575#86357, ysluc@mail.ncku.edu.tw)

2. Time & methods for payment:

(1) **Aug. 16 ~ Aug. 30:** You may pay via convenience stores, ATM transaction, and Bank of Taiwan.

(2) From **Aug. 31:** You may pay via ATM transaction and Bank of Taiwan. Convenience stores can NOT process overdue bills.

VII. Registration for Dorm Internet

After the check-in procedure is completed, you may register with your NCKU student ID No.

Register here: <http://dorm.cc.ncku.edu.tw/>

6.2. DORM SPECIFICATION AND CHARGE (excluding electrical expenses)

- Please refer to Office of Student Affairs, Housing Service Division <http://housing.osa.ncku.edu.tw/files/11-1065-17026.php?Lang=en>

6.3. DORM INFORMATION

- Due to limited vacancies available in each dormitory, students applying for university dormitories will be assigned a space including but not limited to the dorms listed above.
- Applicants may specify their requests and special needs in the ISAD admission system, yet please be noted that not all the requests and needs will be fulfilled.
- University dormitories photo album: http://housing.osa.ncku.edu.tw/ezfiles/65/1065/img/59/DormInfoPics_1040528.pdf.
- NCKU housing is operated by the Office of Student Affairs, Housing Service Division, if you have any question, you can contact Housing service division Ms.Lin, for further information. (ysluc@mail.ncku.edu.tw)

6.4. NCKU PRINCE HOUSE

Students who desire a single room can apply for the Prince House which is NOT managed by Housing Service Division, Office of Student Affairs. You can send a request via email (nckuservice@prince.com.tw), the Prince House staff will contact you once your request is accepted and approved. For more information, please refer to Prince House website. (http://nckudorm.prince.com.tw/About_List.aspx)

House Payment

Fee	Single-room	Double-room
Reservation Deposit (a refundable of 1 month's rent)	NTD 6,700	NTD 4,000
Check-in Deposit (a refundable 2 months' rent)	NTD 13,400	NTD 8,000

NOTE:

1. Occupants must sign a one-year contract.
2. A kitchenette is located on the top floor, equipped with oven, microwave oven, electric rice cooker, and induction cooker.
3. Applicants signing up for a double-occupancy room without indicating a roommate will be paired randomly with another student.

6.5. OFF-CAMPUS ACCOMMODATION

If you wish to stay in off-campus housing accommodation, here are some resources for you to find a place.

1. Facebook group “成大租屋 噉ㄨ噉ㄨ” (NCKU students only)
(<https://www.facebook.com/groups/NCKUhouse/>)
2. Facebook group “Tainan Rental Apartment”

7 English Placement Test

- 1 All first-year students should take the placement test in order to be placed in the corresponding English module courses, except for:
 - (1) Students with the certificates of English proficiency with CEFR alignment;
 - (2) Students who are eligible to apply for English course exemption;
 - (3) FLLD students; or (4) Transferred, exchange, or re-admitted students.
- 2 Students with CEFR proficiency certificates should directly register for a corresponding module from the English Placement System with the required document uploaded (<http://eagle.english.ncku.edu.tw/eagleclassfiy>). The system is open from August 17(Friday), to 12:00 (noon), September 5, 2018. **Late submission will not be accepted in any circumstance.**
- 3 Transferred, exchange, and re-admitted students should directly elect the course according to their proficiency levels from the official course election site.
- 4 The English course module results will be announced on September 6, 2018 on the Course Election System.
- 5 Students should fill in the course wishes starting from 9:00 AM, September 7, to 5:00 PM, September 8, 2018. The drawing results will be announced on September 9, 2018.
- 6 Information about the Placement Test:
 - (1) Registration: August 17 to August 26, 2018.
 - (2) Registration site: English Placement System <http://eagle.english.ncku.edu.tw/eagleclassfiy>
 - (3) Test period: August 30, 31 and September 3, 4, 2018. The actual testing times will be announced on the registration system site.
 - (4) Test venue: The lab classrooms at the Computer and Network Center of the University (Cheng Kung Campus), and Room 26202 (Hypermedia language learning lab) of Foreign Language Center , Hsiu-Chi Building (Kuang-Fu Campus).
 - (5) The test: “Oxford Online Placement Test” (OOPT) is a computer adaptive proficiency test assessing the test takers’ abilities in listening, reading, and English usage. The students may bring their own earphones for the test.
 - (6) The students must carry a valid personal identification when taking the test.
 - a. ROC (Taiwan) Resident Certificate and Passport
 - b. Basic Data Entry for New Student ([website](#))
 - (7) The test results can be used for credit exemptions or graduation requirement.
- 7 Students should either take the placement test or register for the module with an existing proficiency certificate. Using both may result in conflicts of course election.
- 8 Students who miss the test, and do not possess valid certificates of English proficiency, should take a standardized test, such as GEPT, TOEIC, TOFEL, IELTS, on their own expenses in order to register in the required module courses to fulfill the graduation requirement.

8 LIFE in NCKU

8.1. TRANSPORTATION

Airport to NCKU

Kaohsiung International Airport (KHH)

- Take the Kaohsiung Rapid Transit (KRT) Red line from “Kaohsiung International Airport” (R4) to “Kaohsiung Main Station” (R11)
- Take Train to Tainan train station (NCKU)



NOTE:

You can choose to take Daisuki Taxi to NCKU, it costs approximately NTD 1,200 per car for 4 seats.

Reservation information: LINE ID : 063000000 or dial +886-6-3000000 /

Facebook: <https://www.facebook.com/DaisukiTaxi/?fref=ts>

For those who arrive at KHH airport, you can call for pick-up service directly to your NCKU dorm, and it costs NTD 300 per person.

Reservation is needed:

Jie-Rui Shuttle Bus Company (傑瑞車行) Tel: +886-6-2592966 Fax: +886-6-2592931

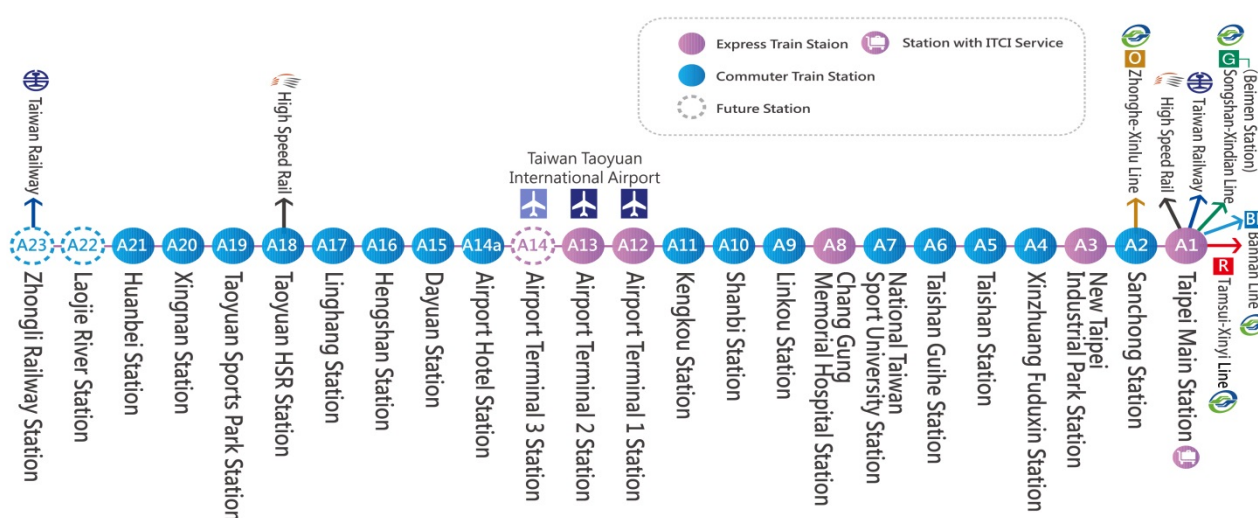
Email: po7887@hotmail.com

Please send your information for pick-up service to the above email address

(Name/Gender/Nationality/Airline & Flight no./Arrival date & time/Campus dorm or Apartment address/Buddy's contact (just in case if they need interpreter))

Taoyuan International Airport (TPE)

→ Take MRT to Taoyuan HSR Station/Taipei HSR Station to Tainan HSR Station



→ Transfer to “**Sha-Luen Line**” to Tainan Train Station (NCKU)

Bicycle

A bicycle is highly recommended for students who take courses in various departments across the campus. It is much easier to travel within campus and the surrounding vicinity with a comfortable bicycle.

There are some bicycle stalls on campus, such as the one close to the Physical Therapy Department on Cheng-Hsing campus, the one next to Students' Reading Hall on Sheng-Li campus, and the one behind the Electrical Engineering Department on Tzu-Chiang campus. These stalls sell both new and secondhand bicycles and offer repair and maintenance services. The price for a bicycle can range from NTD 850 to NTD 2,800, depending on the type and the condition of the bicycle.

Each semester, students can get second-hand bike for FREE provided by the Military Division. However, the number is limited and dependent upon actual conditions every academic year. Application is on a first-come first-served basis. For further information, please check the Military Division online website.

Motor Vehicle

Motor vehicles are a very popular choice for students to move around in Tainan, especially motorcycles and scooters. To drive a motor vehicle in Taiwan, you would need a Taiwan Domestic Driver's License. To own a motor vehicle legally, you must put your name on the driving permit (vehicle license).

Driver's License for Motorcycle

Remember to keep Taiwan's Domestic Driver's License with you all the time when you drive, otherwise you will be fined NTD 6,000 to NTD 12,000. You can also try to use your International Driver's License to obtain a valid license that you can use in Taiwan.

➤ Requirement:

- Alien Residence Certificate (ARC) Card with a validity of over one year.
- Three Photos (taken within the past 6 months, front view of face without hat, 1 inch).
- Application Form for Driver's License Test (available at the office).

Driver's License Conversion from International Driver's License

Current international regulations regarding the validity and transferability of International Driver's License are based on the reciprocity principle. To learn more about these regulations, please go to the Directorate General of Highways MOTC (Ministry of Transportation and Communication) website: http://www.thb.gov.tw/TM/new_english/Default.aspx.

Motor Vehicle Transfer Registration

If you decide to buy a new or secondhand motor vehicle of your own, please have it registered at the Motor Vehicle Office, Directorate General of Highways, Ministry of Transportation and Communications (MOTC). Usually, the store clerk will take care of it for you if you provide the required documents. But if you buy one from a friend or acquaintance, you will have to do it by yourself.

➤ Required Documents:

- ID documents of both seller and buyer.
- Buyer's driving license.
- Compulsory Automobile Liability Insurance certificate issued under the name of the new owner.
- Processing Fees (for driving license): Automobile NTD200, Motorcycle NTD150.
- Motorcycle owners shall pay NTD 900 for the consecutive of two years' fuel fee upon expiration of the driving license.

NOTE:

Outstanding taxes (including taxes for the current period) and fines should be settled before transferring. Automobiles shall pass the inspection first if they are overdue for an inspection.

Vehicles older than 10 years shall pass the on-site inspection first.

Address	No.1, Chung-de Rd., East District, Tainan City, 70102, Taiwan 70102 臺南市東區崇德路一號
Office Hours	8:00~17:00, Monday to Friday
Tel / Fax	06-2696678 / 06-2697627
Website	http://tan.cvi.gov.tw

Parking Permission

Application	Bicycle Parking	Motorcycle Parking	Car Parking
Office	Military Training Division	Military Training Division	Office of General Affairs (B1F, Yun-Ping Administration Building)
Office Hours	8:00~17:00, Monday to Friday	8:00~17:00, Monday to Friday	8:00~17:00, Monday to Friday
Requirement	Student ID	Driving License & student ID	Driver's License & Student ID (Only for PhD Students)
Fee	Free	NTD 150 per semester NTD 300 per year	NTD 1,200 per month
Parking Area	Inside NCKU Campus	Inside NCKU Campus	Chang-Rong Rd (Next to the Engineering Science Department, Cheng-Kung campus) Dong-Ning Rd, 15 Lane (Behind the Sheng-Li campus)

City Bus

For any information about city bus services, please visit the website of Tainan City Dynamic Bus Information System at:

http://2384.tncg.gov.tw/TNWeb/EIndex.jsp?locale=en_US&agis=Yes

Coach Bus

There are many buses which you can utilize to go to other cities such as Taipei, Kaohsiung, Taichung, Hsinchu, Chiayi, etc. The price for bus tickets is often cheaper than the railway. You can find the bus station just on the north of the train station on Beimen Road (北門路).

UBus (統聯客運)	KUO-KUANG (國光客運)	HO-HSIN (和欣客運)
		
http://www.ubus.com.tw/	http://www.kingbus.com.tw	http://www.ebus.com.tw/

8.2 NCKU CAMPUS

8.2.1 BUDDY BUDDY PROGRAM

Deadline for Buddy-buddy program online application: 2017.12.15 (<http://admissions.oia.ncku.edu.tw/>)

With the Buddy-Buddy Program ISAD will pair a local student with an international student to assist with such things as dorm check-in, enrollment, general class registration, and other essential activities. International students will adapt to life in Taiwan easier through the guidance of local students. Once our assignment of buddy is done, you can check your buddy's information via Admission system.



A local student buddy will contact you before your arrival. Please check your email for messages concerning this, and if you have not received a message from your designated student buddy two weeks before enrollment, contact ISAD (email: em50990@email.ncku.edu.tw).

8.2.2 Diploma and transcript authentication,

If you need to authenticate your NCKU diploma when you graduate, it must be notarized first by Taiwan Tainan District Court, and the notarized copies should be verified in the Kaohsiung Bureau of Consular Affairs.

	Taiwan Tainan District Court	Bureau of Consular Affairs, Ministry of Foreign Affairs
Address	No. 308, Sec. 3, Jiang Kang Rd., Tainan City (台南市健康路三段 308 號)	2F, 436 Cheng Gung 1st Rd., Kaohsiung City, Taiwan, ROC (高雄市成功一路 436 號 2 樓)

Office Hours	08:00~18:00 Monday to Friday	08:30~17:00 Monday to Friday
Required Documents	(1) Diploma/Transcript (2) Rubber Stamp (if available) (3) ARC/ passport	(1) The original and copies of the notarized Diploma and Transcript to be authenticated. (2) The original ARC/passport to identify yourself.
Notes	The fee is NTD 750 for 5 pieces, one copy will be kept in court files; the process takes 2-3 working days.	The fee is NTD 400 to authenticate the original one, and NTD 200 for the copy; the process takes 2 working days.

NOTE:

If you cannot do the authentication by yourself, your friend can act as your representative. Please fill out the authorization form that can be downloaded from the Ministry of Foreign Affairs' website and give him/her your original ARC/passport, also remind your friend to take his/her own original ID card or ARC/passport.

8.2.3 STUDENT CLUBS

You can find Multiple, Technics & Art, Recreational, Sports, Alumni, Social Service Clubs in NCKU. In the beginning of each semester, there is **NCKU Student Club Festival** to present all the clubs. During this time, it is a good chance for students to look around and choose any student clubs that they would like to join. Please search the Facebook page: **NCKU Club Festival** for more information.

8.2.4 SPORTS FACILITIES

There are many sport fields and courts in the NCKU campus as follows:

	Ching-Yeh Campus	Kuang-Fu Campus	Sheng-Li Campus	Tzu-Chiang Campus
Badminton		✓		
Baseball				✓
Basketball		✓		✓
Fitness		✓	✓	
Rugby				✓
Soccer		✓		✓
Swimming			✓	
Table Tennis		✓		
Tennis	✓	✓		
Track and Field		✓		
Volleyball		✓		✓

There are also fitness centers and swimming pools available. You may show your Student ID Card to buy a prepaid card (NTD200 / 10 times) that can be used in either place, or choose to apply for a membership card for the fitness center by paying NTD1,000 valid for one year or for the swimming pool by paying NTD350 valid from April to October.



8.3 OTHER INFORMATION

Campus Wireless Network (NCKU_WLAN)

The campus wireless local area network (WLAN) are restricted to some public areas within the campus, such as library, the International conference center, Banyan tree garden, Cheng-Kung lake, and the Computer and Network center. Please use the center-verified email account and password to perform the authentication.

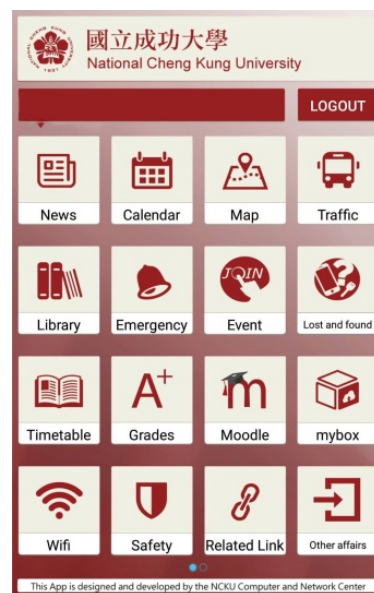
The default username is your Student ID and the password is the last 4 digits of Student ID + the last 4 digits of birthdate.

ex. If your Student ID is R12345678 and your birthdate is 1989/12/06, then your Default Username would be R12345678 and Default Password would be 56781206.

NCKU Portal

The NCKU Portal is an online service system integrating several online campus services such as the course enrollment system, personal email (with 500 MB), and campus wireless network service.

(<http://i.ncku.edu.tw/>)



NCKU app

This app provides the latest school's news, academic calendar, library information, and so on. Personalization design can help you to check your timetable, grade, and so on.

NCKU Mail

NCKU mail provides each students a school mail which you will receive any official information from this mail system. (<http://mail.ncku.edu.tw/cgi-bin/owmmdir2/openwebmail.pl>)

NCKU Moodle

Moodle, as an open source and multi-language Learning Management System (LMS), has been used by many departments. Any information such as notices of class, course materials, grade inquiry, can be found in this website. Furthermore, we also provide “Moodle Mobile for NCKU” app for any portable device to access the information. (<http://moodle.ncku.edu.tw/?lang=en>)









NCKU EIS

The electronic interactive system for teachers and students (EIS) provides the platform for communication between teachers and students. If you have any academic or curriculum problem, you can report in this EIS system. (<http://campus1.ncku.edu.tw/ts/index.php>)

Daily Commodities

<p>LaoCiou Grocery store</p> 	<p>WATSONS</p> 	<p>COSMED</p> 
<p>No.141, Sheng-Li Rd., East Dist., Tainan City</p>	<ul style="list-style-type: none"> ● No.157, Sheng-Li Rd., East Dist., Tainan City 701, Taiwan (09:30~00:00, Monday to Sunday) ● No.171, Sec. 2, Chang-Rong Rd., East District, Tainan City (9:30~23:00, Monday to Sunday) 	<p>No.118, Sheng-Li Rd., East Dist., Tainan City (09:00~23:00, Monday to Sunday)</p>
<p>Mainly selling stationaries and household supplies</p>	<p>Mainly selling cosmetics, body care and drugs</p>	<p>Mainly selling cosmetics and drugs</p>

POYA 	PX-MART 	SiaoBei Grocery store 
No.229, Dong-Ning Rd., East District, Tainan City	No. 180, Sec.2, Chang-Rong Rd., East Dist., Tainan City	No.22, Dong-An Rd., East District, Tainan City
Mainly selling skin and body care, accessories, and snacks	Mainly selling fresh vegetable and fruits, food and drinks	Mainly selling household supplies
Carrefour 	COSTCO 	RT-MART 
B1-1-8 350 Chung-Hua 2nd Rd. Yong Kang District, Tainan	No. 8, Section 4, Hewei Rd, North District, Tainan City, 704	No.310, Sec. 2, Lin-An Rd., North District, Tainan City
It is a hypermarket	A wholesale cooperation	It is a hypermarket

Electronics

When purchasing electronic products such as laptops, tablets, mobile phones, and digital cameras, it is better to compare the price in several different stores before you make the decision. Stores that sell electronic products are mostly located on Beimen Road.

Night Market

Da-Dong Night Market	Hua-Yuan Night Market	Wu-Sheng Night Market
Intersection of Sec. 1, Lin-Sen Road and Chung-De Road	Intersection of Sec.3 Hai-An Road. and He-Wei Road.Wu-Sheng	No.69, Wu-Sheng Rd., Tainan City
Nearest night market from NCKU	Voted as the most famous night market in Taiwan, and the biggest one in Tainan	Furthest night market from NCKU

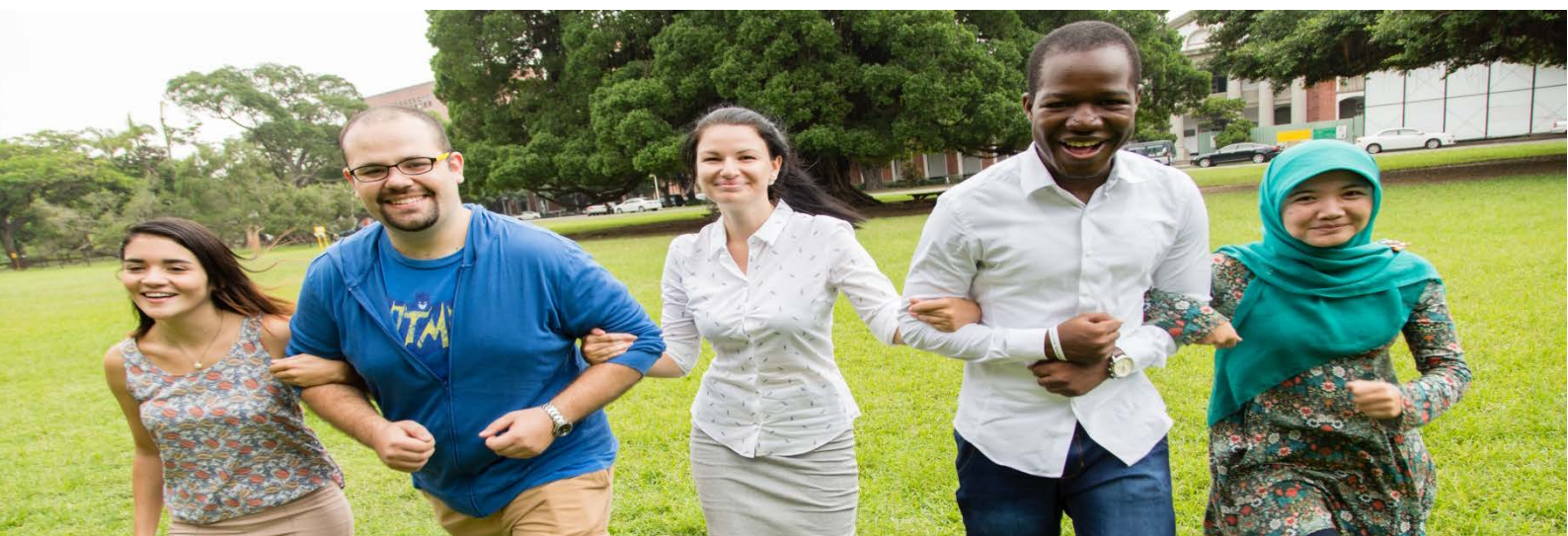
Timetable

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Da-Dong	Da-Dong	Wu-Sheng	Hua-Yuan	Da-Dong	Wu-Sheng Hua-Yuan	Hua-Yuan

OTHER LINKS

NCKU Second Hand Books FB Group: <https://www.facebook.com/groups/NCKUBOOK/>

NCKU Sales & Sold FB Group: <https://www.facebook.com/groups/384397068383429/>



Office of International Affairs
International Student Affairs Division
Website: <http://isad.oia.ncku.edu.tw/bin/home.php>
admissions.oia.ncku.edu.tw
Email: em50990@email.ncku.edu.tw
Tel: +886-6-208-5608
Fax: +886-6-276-6430