

Procedures of Leaving Campus (Graduate Students)

1. Complete oral defense and modify thesis
2. Upload thesis to NCKU library
<http://etds.lib.ncku.edu.tw/en/etdsystem/submit/submitLogin>
3. Print 3 copies thesis after receiving confirmation email from NCKU library
4. Login online application system for graduation from NCKU and print out a form
<http://140.116.165.83/~lou/leave/>

* Bachelor degree students do step 4 directly.

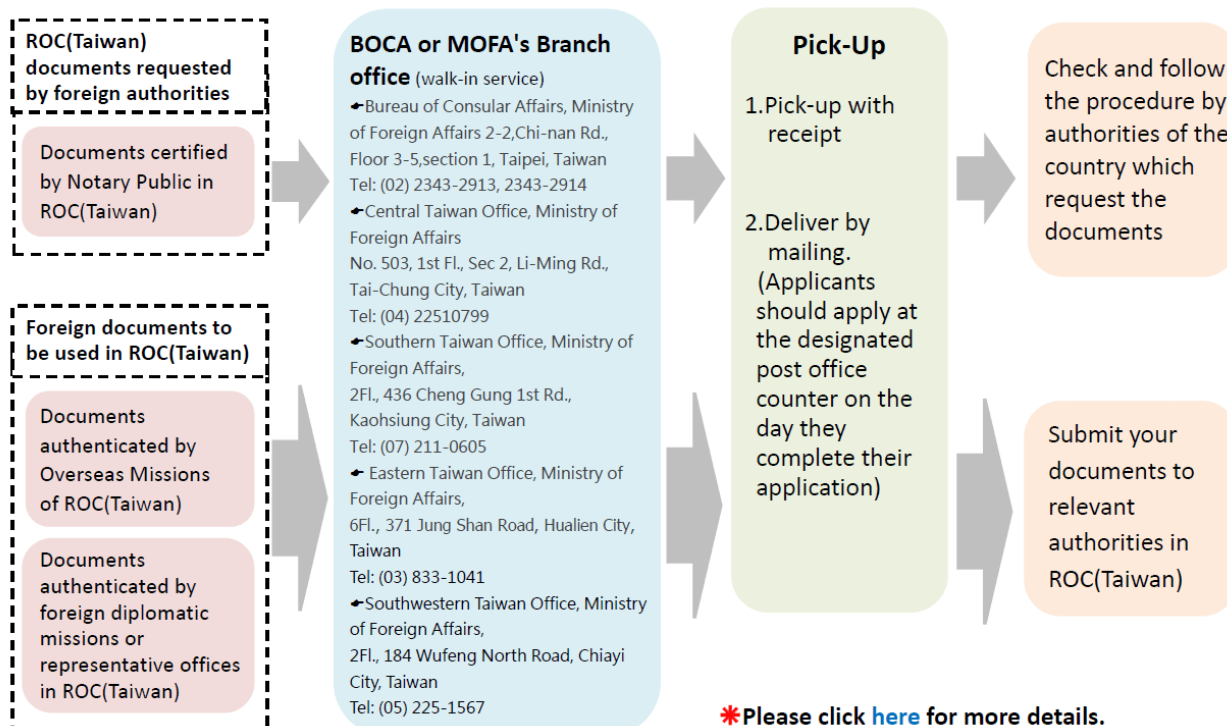
5. Information about Authentication

The Bureau of Consular Affairs (BOCA) and MOFA's branch offices are responsible for the provision of authentication services to ROC citizens and foreign nationals for documents related to ROC private business, government affairs and/or other matters.

<https://www.boca.gov.tw/cp-202-443-31c20-2.html>

2 Flow Chart of Document Authentication in ROC(Taiwan)

STEP 1 >>>>>> STEP2 >>>>>> STEP3 >>>> STEP4



Note:

Step 1: Documents certified by Notary Public in Taiwan.

Please go to Taiwan Tainan District Court for certification.

◆ Add: No. 308, Sec. 3, Chien Kang Road, Tainan City (台南市安平區健康路三段 308 號)

◆ Service Hour: Monday ~ Friday 08:00-12:00, 13:30-17:30

Step 2: Documents authenticated by MOFA in Kaohsiung

◆ Add: 2 Fl, No. 436, Chengong 1st Rd, Kaohsiung City (高雄市前金區成功一路 436 號 2 樓)

◆ Service Hour: Monday ~ Friday 08:30-17:00